

# Letter of Rejection

**YOUR LEGAL INSTRUMENT IS BEING RETURNED WITHOUT RECORDING DUE TO THE REASON(S) CHECKED BELOW:**

<input type="checkbox"/>	Signatures must be original; names must be typed or printed beneath signatures. <b>MCL 565.201(1) (a)(c)</b>
<input type="checkbox"/>	No discrepancy shall exist between names printed in the notary acknowledgment and as printed beneath signatures. <b>MCL 565.201 (1) (b)</b>
<input type="checkbox"/>	The address of grantees in each deed of conveyance or assignment or real estate shall contain the street number address or post office address. <b>MCL 565.201 (1) (d)</b>
<input type="checkbox"/>	The name and address of the person who drafted the document must appear on documents executed in Michigan. <b>MCL 565.201 (1) (i)</b>
<input type="checkbox"/>	Documents purporting to convey or encumber real estate executed in Michigan requires an acknowledgment by a judge, clerk of a court of record or a notary public within this state. <b>MCL 565.8; form: MCL 565.265; 565.267</b>
<input type="checkbox"/>	A certified copy of the death certificate or proof of death must be recorded or have been recorded as a separate document and referenced by Liber and Page or other unique identifying number on document when "survivor" is indicated on the instrument. <b>MCL 565.48</b>
<input type="checkbox"/>	Court orders must be certified and sealed by the clerk of the court. <b>MCL 565.401, 565.411</b>
<input type="checkbox"/>	The document's first line of the first page must have a single statement identifying the 1 recordable event that the instrument evidences - AND be: Legible, black ink, minimally 10-point type size, white 20lb paper with a blank margin of 2 1/2" at top of first page and 1/2 " on all other margins. Paper size must be minimally 8 1/2" x 11" and not larger than 8 1/2" x 14". <b>MCL 565.201 (1) (f), (3)</b>
<input type="checkbox"/>	Total value of real property must be stated on the face of the document or a real estate valuation affidavit must be attached. <b>MCL 207.504, 207.525</b>
<input type="checkbox"/>	Transfer tax shall be collected on the total value of the land being transferred unless exempt from either or both acts; the exemption(s) must be stated on the instrument. <b>MCL 207.502, 207.511, MCL 207.526, 207.533</b>
<input type="checkbox"/>	Date missing in acknowledgment. <b>MCL 565.151, 565.154, 565.267</b>
<input type="checkbox"/>	Unless required by state or federal law or court order no more than 4 sequential digits of a social security number can appear on a document. <b>MCL 565.201 (1) (g), 565.491</b>
<input type="checkbox"/>	The Certificate of Trust does not meet recording requirements. <b>MCL 565.432, 565.433</b>
<input type="checkbox"/>	If a trust document is presented for recording it shall be recorded as a separate document. <b>MCL 565.434</b>
<input type="checkbox"/>	The instrument, or part of the instrument is in a language other than English. An English translation must be attached to the instrument. <b>MCL 565.201 (1) (h)</b>
<input type="checkbox"/>	Fees: _____ <b>MCL 600.2567, 600.2567(a), 211.135</b>
<input type="checkbox"/>	Other: _____

**PLEASE RETURN THIS SHEET WITH YOUR CORRECTED INSTRUMENT AND CHECK**

DRAFT